**ОБРАЗЦЫ ТЕСТОВ ТЕКУЩЕГО КОНТРОЛЯ ЗНАНИЙ, УМЕНИЙ, НАВЫКОВ**

**«ДЕЛОВОЙ ИНОСТРАННЫЙ ЯЗЫК» ДЛЯ СПЕЦИАЛЬНОСТЕЙ**

**1-24 01 02 «ПРАВОВЕДЕНИЕ»**

**1-25 01 10 «КОММЕРЧЕСКАЯ ДЕЯТЕЛЬНОСТЬ»**

1. *Complete the sentences with the correct word. The first letter of the word is given.*
2. Only with the c……………. of the bank employees could the criminal launder his money.
3. Another word for illegal and wrong is i…………….. .
4. Selling and promoting goods over the phone is called t……………. .
5. The business was very successful – it was a f………………. concern.
6. Fraudulent schemes are often called s……………… .
7. The result was c…………… on the agreement and cooperation of the others.
8. The normal c……………… arrangements will apply: both parties must sign, with a witness.
9. As a reward for your excellent trading results, you have been awarded a b…………… .
10. Very technical vocabulary used by experts is known as j……………… .
11. All the a……………. of the company must appear on the balance sheet.
12. *Choose the best answer: a, b, c or d.*
13. When you are legally responsible for something, you are said to be …….
14. lawful b) legal c) leasehold d) liable
15. The robber tried to terrify the shopkeeper by threatening him with a ……... gun.
16. false b) forged c) fraud d) fake
17. It looked like my signature on the cheque but it was not – someone had ……… it.
18. Forgedb) cheated c) framed d) reproduced
19. When she lost her credit card, the first thing she did was to call the bank and ………. it.
20. confess b) condemn c) cancel d) conceal
21. The penalties for causing environmental ………… are considered by some to be too lenient.
22. Break down b) spoilage c) depravity d) pollution
23. Wrongs done against people or property in civil law are called …………. .
24. torture b) torts c) litigants d) plaints
25. She was the main ……….. of the rich man’s will and received most of the estate.
26. beneficiary b) benefited c) testament d) benefactor
27. …………… is the part of the legal profession having the right of audience in court.
28. Arbitration b) Accounting c) Advocacy d) Assessing
29. Like clothing, money that needs to be ‘cleaned up’ is subject to ……….
30. soaking b) laundering c) pressing d) rinsing
31. The police issued ………… for their arrest.
32. warrants b) guarantees c) warnings d) instructions

**TEST 1.**

**Тема “Payment in Foreign Trade ”**

1. **Fill in the blanks with one of the following words, use the correct verb-form**

|  |  |
| --- | --- |
| creditworthiness  endorsement  debtor  to treat | overdraft  court action  to debit  current discount rate |

1. The sum due to you will … to our account.

2. The drawer can have the B/E discounted at the … .

3. With an … the customer is given permission to overdraw an account up to a certain limit.

4. A Bill of Exchange can be transferred to another company by putting … across its back.

5. The Seller should always check on the Buyer's … .

6. The balance is to be transferred to the account of the … .

7. Please find out if any … has been taken against them to recover overdue accounts.

8. We can assure you the information will … strictly confidential.

2. **Give the English equivalents**

Тратта

Документарный вексель

Процентная ставка

Безотзывный аккредитив

Платёж с открытого счёта

Платёж в рассрочку

Выписка из счёта за квартал

Чистый бортовой коносамент

Дата истечения срока

Товарораспорядительный документ

3. **Insert the right preposition**

1. We have enough confidence …the firm and we can let them pay … an open account ... quarterly statement.

2. You should put the endorsement … the back … the draft.

3. Will payment … collection be acceptable … you?

4. Could you give reasons … changing the manner … pay​ment?

5. Who are the bills … exchange to be drawn … ?

6. … the damage … the goods was found … the inspection, the B/L was claused.

7. As … the overheads they will be … your expense.

8. Please check … the bank if they have been subject … bankruptcy proceedings.

***4. Write a letter of apology to the Suppliers explaining why you haven’t cleared the account in due time. Think of the possible circumstances why you failed to do it. Ask the Supplier to allow you further 60 days to clear your account with a certain interest added for the extension of time. Invent names and companies. Use the words and expressions related to the subject. Mind the structure of the letter.***

**МОДУЛЬ «** **Business Communication** »

**TEST 1.** «Quality»

**1.Make expressions by matching a verb on the left with the words the right.**

1. Struggle
2. take

3. make fall

4. into

5. become

6. appeal to

7. get

8.adopt

something a number one priority

an end in itself

to keep up

something for granted

a person's aesthetic sense

a trap

TQM or other quality schemes

the job done

**2.Find an expression in exercise 1 that means:**

a. have difficulty in continuing to do something well

b. expect something to always happen in a particular way,

and not think about any possible problems

c. develop into an activity you do for its own sake

**3.Fill in the missing letters in this text about different ideas of quality.**

To the marketing manager, quality is about (1) m ing the customer's needs and (2) ex ions.

To the design engineer, who works with tight (3) spec ations and strict (4) tol ces, quality is about whether the design is (5) f for pur e, and whether the product (6) pert ms its intended functions. To the process engineer, quality is about using (7) 1 n manufacturing to ensure that there is minimum (8) w e (of effort, money, time and materials).

To the quality auditor, quality means the correct application of (9) pro ures, and (10) comp ce

with international (11) st ds such as ISO 9001.

To the end-user, quality means that the goods are not (12) def\_ \_ \_ive or (13) da \_ged in any way. Any service that is provided has to be (14) rel\_ le.

**4.Add one word each time, in the right place, to make a correct form of a passive.**

1.that machine serviced regularly?

2. is it serviced at the moment?

3. has it serviced recently?

4. it serviced last month?

5.was it serviced during the lunch break yesterday

6.when production stopped for an hour?

7. is it going to serviced next month?

8.it could been serviced last month,

9.it should have serviced last month.