**OБРАЗЦЫ ТЕСТОВ ТЕКУЩЕГО КОНТРОЛЯ ЗНАНИЙ, УМЕНИЙ, НАВЫКОВ**

TEST 1

1.Complete the sentences with either **a, an** or **the**.

(1)\_\_\_\_\_\_\_ company I work for is (2) \_\_\_\_\_\_\_ international company which makes computers. (3) \_\_\_\_\_\_\_ company is called Lenovo. It’s (4) \_\_\_\_\_\_\_ Chinese company. (5) \_\_\_\_\_\_\_ CEO arrives at (6) \_\_\_\_\_\_\_ airport at six in (7) \_\_\_\_\_\_\_ morning. He usually gets (8) \_\_\_\_\_\_\_ taxi back to (9) \_\_\_\_\_\_\_ office.

2 Make these statements into negative sentences (-) or questions (?).

1 They build factories and offices. (-)

2 Pierre Croix often travels to Germany. (?)

3 He speaks Spanish well. (-)

4 The company sells luxury goods. (?)

5 We have 600 employees. (-)

3 Choose the correct word.

1 The goods are made in our factory/manufacturer in Spain.

2 George Morden is the finder/founder of the company.

3 Our headquarters/top offices are in Dubai.

4 The company pecializes/interests in making shoes.

5 His company produces/products electrical goods.

6 We sell our products in retail/manufacturing outlets in Europe.

7 The new company is very profit/profitable.

8 We are based in Korea, but we have subsidies/subsidiaries in many other countries.

9 The company employees/employs over 10,000 people.

10 The human/people resources department find staff for a company.

4 Complete the conversation.

Nadia: Hello, my name’s Nadia.

Tomas: Hi I’m Tomas. Who (1) \_\_\_\_\_\_\_\_ you \_\_\_\_\_\_\_\_ for?

Nadia: A company called Mismo.

Tomas: What (2) \_\_\_\_\_\_\_ of company (3) \_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_?

Nadia: It’s a manufacturing company.

Tomas: What (4) \_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_do?

Nadia: It makes cars.

Tomas: (5) \_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_ a big company?

Nadia: It employs about 6,000 people.

Tomas: And where (6) \_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_ based?

Nadia: I’m based in Venezuela.

TEST 2

1 Complete the conversation with the words.

***What / meet / This / he / introduce / Where / with / Who***

Hello. Can I (1) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ myself? I’m Jose.

Hi. I’m Gregor. Nice to (2) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ you.

And you. (3) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ are you from?

I’m from Russia. And you?

I’m from Spain. (4) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ is Paolo Conte.

Is (5) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ also Spanish?

No, he’s Italian.

(6) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ company are you (7) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_?

We’re with XC Electronics.

(8) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ do you work for?

Hewlett Packard.

2 Match the first part of the sentences (1─6) with the second part (a─f).

1 I’m in charge \_\_\_\_\_

2 Mrs Jones is responsible \_\_\_\_\_

3 She deals \_\_\_\_\_

4 A finance manager controls \_\_\_\_\_

5 A personnel officer hires \_\_\_\_\_

6 Our IT engineer maintains \_\_\_\_\_

a) all the new employees.

b) for export sales.

c) of all the marketing.

d) the computers in the office.

e) with problems from customers.

f) the budget.

3 Write questions using these words.

1 your / is / called / what / company?

2 of / what / is / company / kind / it?

3 make / what / it / does?

4 the / are / based / where / headquarters?

5 does / factories / many / it / have / how?

6 employees / many / there / how / are?

4 Choose the correct word.

(1) Hi/Dear Mr Klein

(2) My name/I called is Frieda and I (3) like/would like to work (4) at/for your company. I (5) am/have twenty-four years old and I (6) am from/am Austrian. I’m (7) a/an accountant with two years’ work experience.

I am (8) interest/interested in travelling and playing football.

I (9) want/hope to hear from you soon.

Yours (10) regards/sincerely

TEST 3

1 Put the verb in brackets into the present perfect or past simple.

1 We \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (sell) thousands of these products since 2005.

2 They \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (never be) to South America.

3 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (you ever meet) the CEO of the company?

4 He \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (go) to the conference last week.

5 They \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (export) to Korea for three years.

6 They \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (supply) our company for years.

7 How long \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (he work) in this office?

8 She \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (do) the same job since 1999.

9 I \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (live) in Poland between 1995 and 2000.

10 He \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (apply) for that job two days ago.

2 Choose the correct word.

1 I went for/did a job interview this morning.

2 We need to fill in the application/applying form.

3 He accepted/refused the offer because it was a good opportunity for him.

4 She has the right qualifications/studies for the job.

5 He’s applying for the place/position of Finance Manager.

6 I complained to the customer services/systems department.

7 She’s looking for a temporary/permanent job for three months.

8 I’d like a job with busiest/flexible working hours.

9 He’s looking for a profession/career in marketing.

10 He hopes to get a rise/promotion to team leader next month.

3 Complete the conversation with the words and phrases.

***sounds / ever worked / Do / for / have / Have you / what / Why / Thanks / I have***

A: Good morning Jennifer. (1) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ for coming today. (2) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ looked at the information?

B: About the job?

A: Yes. It (3) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ very interesting.

B: Have you (4) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ in a multinational company before?

A: Yes, (5) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ worked for Coca Cola (6) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ three years.

B: (7) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ you worked in a design department?

A: Yes. I have.

B: (8) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ you enjoy working in a team?

A: Oh yes. That’s (9) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ I like best.

B: (10) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ do you want this job?

A: This is a great opportunity and I think I have the right skills for the job.